King County Superior Court

Instructions for Telephonic Oath of Attorney Ceremony

(If you are a new law school graduate, please attend the oath ceremony being planned in August by the KCBA. This ceremony is not designed to administer the oath to hundreds of admittees.)

Until further notice, Chief Civil Judge Regina Cahan will hold the Oath of Attorney Ceremony every **Thursday** promptly at **3:30 p.m**. The court has temporarily suspended in person walk-in ceremonies previously scheduled on Fridays. The oath ceremony will be conducted telephonically. The court will not be scheduling individual ceremonies until further notice.

Conference number: (206) 263-8114

Conference ID: **4411261**

- 1. Complete the Oath of Attorney form and email the completed form to Cahan.Court@kingcounty.gov by 4:30 p.m. on the Wednesday before the day you wish to be sworn in. If you submit the form earlier and wish to be sworn in on a different Thursday, please indicate the requested date in your email.
- 2. Call the conference line (206) 263-8114 a few minutes prior to 3:30 p.m. on Thursday.
- 3. When prompted, dial the Conference ID: 4411261 followed by the # key.
- 4. The court will roll-call the Applicants who have submitted completed forms. Please have your own copy of the Oath of Attorney on hand to follow along.
- 5. Once the oath ceremony has concluded, the judge will sign the form and court staff will email the signed Oath of Attorney form back to you. As an administrative courtesy during the health crisis, the court will also email the completed forms to the WSBA Admissions Department each week in a separate email.